



Governing Board Minutes

November 23rd, 2022 @ 6:30 pm on Zoom

Attendance:

Voting members: Lisa MacDonell, Natalie Laviolette, Jodi Esterson, Melissa Ruiter, Jessica Davies, Tiffany Galen Gibson, Doug Bentley, Robyn Ghantous, Randy Ryan, David Patterson, Christian Besner, Tyler Dixon

Non-voting members : Dean Graddon, Angela Berryman, Mimi Tabaczuk, Denise Bergeron

Regrets/Absent: Michael Barron, Bryan Hamon

Quorum: 50% of all members and at least 50% of the parent members. St. Patrick has 12 voting members; therefore 7 members are required to be present at the meeting with at least 3 being parents.

1. Call to order

The meeting is called to order at 6:31 pm

2. Territorial Acknowledgment

In accordance with LBPSB policy the following will be read at the beginning of all Governing Board Meetings.

Territorial Acknowledgement:

"In order to show our deep respect for the land on which our event takes place today, we would like to acknowledge that Lester B Pearson School Board is located on the unceded territory of the Kanien'keha:ka People. Lester B. Pearson School Board honours, recognizes, and respects the Kanien'keha:ka People as the traditional stewards of the lands and waters on which we meet today and recognizes that this land has long served as a site of meeting and exchange amongst nations.

We also acknowledge the harms and mistakes of the past and commit to informing ourselves about this truth in order to move forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation."

3. Approval of the Agenda

Addition of school budget at point 9, the rest is approved as is. Point 8 to be discussed upon availability of Mme Denise Bergeron. The varia will remain open.

Motion approved by: Christian Besner

Motion second by: Jodi Esterson

All in favour



4. Approval of GB Minutes

October 26th, 2022 minutes

Adopted with the following modifications :

- Add Mimi Tabaczuk as present for Home and School
- Correct Sarah Louise William's name
- Correct the names for the Chair and Vice Chair of parent's committee

Motion approved by: Tyler Dixon

Motion second by: Melissa Ruiten

1 abstention.

The motion is carried.

5. Business arising from the minutes

No business at this time

6. Reports

6.1 Principal's report (see attached report)

- FACET program
- THIS 360 program
- Parent-Teacher Interviews
- COVID-19 Management
- Upcoming Events

6.2 Teachers

Report given by Mme Gibson

- FACET program update
- Pumpkin decorating contest

6.3 Daycare

- November 25th – Ped day in-house
 - January 9th – Ped day in-house
 - January 20th – Ped day event – Everblast megaball activity
- Cost to parents is 15\$ (in addition to the mandatory 12\$ MEES supervision fee).

Motion approved by: Melissa Ruiten

Second by: Tyler Dixon

All in favour.

6.4 Home and School (see attached document)

Holiday lunch

- December 16th



- Requires extended lunch hour
- No cost to parents

Motion to extend lunch hour to accommodate the holiday lunch.

Motion approved by: Jodi Esterson

Second by: Christian Besner

All in favour.

Santa Store

- December 16th
- Grade 6 students will be involved

Holiday Market and Scholastic Book Fair

- December 16th (3pm-9) and 17th (8am-12pm) (possibly the 14th and 15th if the scholastic book fair can be delivered early.
- Holiday Market orders are open now online.

Motion to allow home and school to use school facilities from 2pm-9pm on December 14-15-16th and 8am - 1pm on December 17th.

Motion approved by: Jodi Esterson

Second by: David Patterson

All in favour.

Tractor ride

- Discussion around the possibility of doing a tractor ride however due to the requirement of parental authorization, it is determined that it is not feasible at this time.

Pizza and Subway lunches

Proposed dates:

Jan 19 th	March 17 th	May 19 th
Feb 3 rd	April 6 th	June 2 nd
Feb 17 th	April 21 st	June 16
March 3 rd	May 5 th	

Motion to approve the cost to parents of 10\$ for pizza and Subway lunches at the above-mentioned dates.

Motion approved by: Jodi Esterson

Second by: Melissa Ruitter

All in favour.

Next staff coffee date

- Set to take place on December 23rd, 2022



6.5 Parents Committee

- Governing Board training took place at the last parents committee
- The documents from the training will be circulated to GB members
- New EPCA newsletter is published

6.6 Commissioners report (see reports)

- Student commissioners sworn in
- Contract for the ombudsman is renewed
- Funding approved for Governing boards
- Reconciliation resources have been created and will be made available to staff and parents
- Some schools have menstrual products available in bathrooms
- Caution around spam emails

7. Correspondence and consultation

- None

8. Morning drop-off and vehicle traffic/traffic

- Discussion around safety concerns in the drop off zones.
- Signage to be verified by the City, speed bumps will be put back following the work, request will be made to public security for occasional presence, crossing guard's location to be moved.

9. Budget

- Presentation of the 2022-2023 school budget

Governing Board Resolution to adopt the St Patrick Elementary Revised 2022-2023 Budget

WHEREAS the Governing Board is responsible for adopting the School's Annual Budget proposed by the Principal, and shall submit the budget to the School Board for approval as per section 95 of the Education Act; and

WHEREAS the Principal shall prepare the Annual Budget of the School, (and) submit it to the Governing Board for adoption, as per section 96.24 of the Education Act;

WHEREAS the Governing Board of St. Patrick Elementary School has reviewed the proposed 2022-2023 budget as submitted by the Principal at the November 23, 2022 Governing Board meeting, showing revenues of \$351 576 and expenses of \$351 576 and giving a budgeted net result of \$0,

WHEREFORE BE IT RESOLVED that, on a motion by Jodi Esterson seconded by Robyn Ghantous, the budget for the 2022-2023 school year be adopted.



10. Service contracts

Francisation program

- Intended for students newly arrived to the province
- Contract to be awarded to Mme Marie-José Dietz, for a total amount of \$7373.80:
- 161 hours total
- Two days per week (Tuesdays and Thursdays)
- From November 22nd – April 30th

Motion approved by: Tyler Dixon

Second by: Randy Ryan

All in favour.

11. News business

Field trips and schedule change (see attached document)

Motion to approve the following field trips and schedule changes according to the details provided in the document:

- LBPSB Volleyball tournament
- Alice and Wonderland play
- Kindergarten holiday concert
- Jr Holiday concert

Motion approved by: Jodi Esterson

Second by: Melissa Ruiter

All in favour.

12. Public question period

- No questions from the public

13. Varia

- Discussion around the next meeting date as there is a conflict with the Christmas concert
- Proposed date for a meeting (only if necessary) on Tuesday December 13th at 6:30 pm.
- The meeting will be cancelled if no urgent items require approval.

14. Next meeting date

Next meeting is planned for December 13th, 2022 at 6:30 pm on Zoom.

15. Adjournment



Motion to adjourn by Jodi Esterson

Second by Tyler Dixon

All in favour

Meeting adjourned at 7:48 pm

Additional meeting documents

Principal report



Principal's report
(GB) - Nov 23 2022.doc

Field trip and activity information



Field trips 2022-2023
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