

## **St. Pat's Home and School Meeting**

**May 23 2017**

**Called to Order:** 7:05pm

**Present:** Meloney Heagney, Melanie Moore, Tara Mark, Mimi Hamon, Shauneen McNair, Shannon Seary D'Andrea, Nadia Cirelli, Michael Rabinovitch, Jen Murphy, Donnalynn Rainey, Sarah Smith McPhedran, Taedra Harris, Tracy Witzke, Carol McRae, Stephanie Davidson

**Regrets:**

**Accept minutes:** Shauneen McNair & Taedra Harris

**Accept Agenda:** Tara Mark & Shannon Seary D'Andrea

**Welcome and Introductions:** A note that the next meeting will start at 7:30pm. It will be our last meeting of this school year. We will hear from members who wish to run for office and we will then vote new executives in. There will be wine, cheese and snacks after the meeting, if everyone could bring in food, Home & School will provide the wine.

**Report and announcements:**

1. Administration – Mr. Rabinovitch:

- The Daycare Art Gala is May 25 2017 from 4-6pm (at pick up time). The entire school does a walk-through on Friday May 26 2017. Although this is a daycare event, anyone can come in and see all the great work these kids and their educators have done.
- Thank you Home & School for the Kindergarten Orientation. As always, was great to have goodies for the three groups who joined us. Many returning families with young ones as well. Thank you Stephanie, for talking about the Home & School - she really did great!
- Ms. Mary and her staff would very much like to extend another Thank you! The Daycare appreciation day / lunch was wonderful! Enjoyed by everyone.
- The Grades 4-6 have their Track and field event May 31<sup>st</sup> 2017 at Riverdale High School. They would like to request borrowing the tent?
  - Yes, of course they can.
- The pool days are June 16<sup>th</sup>, 19<sup>th</sup> & 20<sup>th</sup>. Exceptions to rain of course.
- Grade 6 grad is June 22<sup>nd</sup> 2017
- Grade 5 Quebec City trip is June 5<sup>th</sup> & 6<sup>th</sup> 2017.

2. Staff - Jen Murphy & Carol McRae:

- Gave the list from the Grade 3, 4, 5 & 6 teachers to Mimi. Thank you Home & School.

3. Governing Board – Donnalynn Rainey:

- We lead the Food Donation Bank for the families affected by the flooding. We are overwhelmed by the amount of generosity shown by our community. We donated to local families first and then donated the rest to other areas affected by the flooding.
- Taedra came up with a great idea to make and bring in lunches for children of families affected by the floods whom otherwise were not able to make lunches for school. Many parents made and brought in extra lunches, so thank you all very much for that.
- In our last meeting we brought up starting a Breakfast Club.
- A Governing Board Newsletter might be out by the end of the month.

4. Treasurer Mimi Hamon:

- The remaining amount from allocation from the Teacher Appreciation week was used for the Daycare Appreciation Day.
- So far we have used \$177.00 for the dance, towards the DJ and lights.
- Although we show a negative in the Pizza lunches, we are in the positive. An \$1800.00 cheque went out this month. In June all the numbers will balance.
- Home & School received a \$10.00 gift card, which we are not allowed to accept. We will be forwarding it on to the place where we are donating the hair, Can-Donate.

- From Scholastic, we will have approx. \$2748.00 for the teachers to split. We will get those orders in before the end of the school year.
- Lamontagne Chocolate: \$1605.00 in, \$2823.00 out to the Grade 5's for their trip. A credit of \$3981.53 is expected as we return the unsold chocolate.
- The \$774.81 remaining from Science allocation will be split between science and resource.
- AGM \$140.00 cheque.

### **Business arising from previous minutes:**

1. **Chocolate Fundraising: Committee leaders Kuljinder Kaur & Tracy Witzke**
  - a. \*\*Tracy and Kuljinder will probably (maybe) head this fundraiser again next year. YAY!!\*\*
  - b. We are still trying to collect money from families.
  - c. It looks like this year will bring in around \$7000.00 for the school (Great job ladies!!)
  - d. The big question is: Is this fundraiser worth doing for the school? We will not be doing the Lamontagne Catalogue anymore. It does not bring in enough money.
  - e. Should we move it to October 2017? Yes, the decision was made to move the date.
  - f. The "Opt-In" option did not work well this year, so next year we will go back to the "Opt-Out" option. Parents will have to send back the sheet opting OUT of receiving chocolate.
  - g. Home & School keeps a running list of families who do not return / pay for chocolates. Any family that does not return the chocolate or money will not be invited to participate next year. There are approx 20 families left from this year.
  - h. We will also be changing it to "No CASH" return. One cheque payable to Home & School for the amount sold. It will be easier and less chance of money getting lost.
2. **Hair Donation:**
  - a. There were 5 people who donated at the assembly. We will be mailing it to Can-Donate w/ the \$10.00 gift-card we received.
3. **Daycare Appreciation Day:**
  - a. Went very well. Next year it will be at the same time as Teacher Appreciation week. It will be Staff Appreciation Week.
4. **Spring Dance: Committee Leaders: Janice Scott-Tetrault, Andrea Hayden, Leila Erb:**
  - a. Going along great! Can't wait to see everyone there!
  - b. Last year, someone went around asking the kids what songs they would like to request. Are we doing that again? The kids LOVED that and many went just to hear their song played.
    - As of now, not yet that we know of.....
    - Donnalynn offered to try and get around to the classes to ask about requested songs for the DJ.
5. **AGM Next Month: Vote is in JUNE!**
  - a. Tara Mark will be stepping down from the Volunteer Coordinator position for next year.
  - b. Does anyone want to run for president?
    - Taedra does!
  - c. Does anyone want to run for Vice-President?
  - d. Does anyone want to run for Treasurer?
    - Sarah does!
  - e. Does anyone want to run for Volunteer Coordinator?
  - f. We will send out an email to all the parents of the school to let them know these positions are available.

### **New business:**

1. **Welcome Back BBQ 2017:**
  - Date: The Friday before Labour Day, So should be Sept. 1<sup>st</sup> 2017
2. **2017 – 2018 Allocations:**
  - Please find in the attachments (with the minutes) the Allocations voted on by members at the May 23<sup>rd</sup> 2017 meeting.

- Please note that we added the \$400.00 for Play T-Shirts and \$275.00 for Wings to Fly.
- The final financial numbers will be available on the website under Home & School for June.
- Motion: We motion to approve these Allocations for the 2017 – 2018 school years. Motioned by: Tara Mark, second by: Mimi Hamon. Vote was unanimous. Motion granted.

3. **New Fundraising Ideas for 2017 – 2018:**

- Vesey's Seeds: Spring 2018.
- Lollipops: There are lots of items to sell, not just the pops!
- Cookie Dough?
- Soups?
- Keep ideas coming!

**Varia**

- a) Question Do you really need a Vice-President? If no one wants the position? Yes, you really should have both positions filled. Stephanie & Meloney work very well together. They use each other's strengths. It is beneficial to have a vice-President, but not necessary as according to the Council, you need 5 Executive Members, which we have.
- . There are no "co" jobs. People take the job they are voted into.
  - . There is training available to people when voted into President.
  - . You always need to have a paper trail, so the people who come in after you know what they are doing and what works for your school.
  - . President is a very hands-on job.
  - . President oversees all the chairs of committee's and volunteers.
  - . Mimi has offered to still do all the documentation for next year.
- b) Our annual wine & cheese will be after our last meeting, June 13<sup>th</sup> 2017.
- c) Just out of curiosity, does anyone else want to take over the Pizza / Subway lunches?
- d) Question: The awards for the chocolates, were they ever awarded?
- We are doing them in an assembly June 1<sup>st</sup> 2017. Prizes include:
  - 15 students in grades 5 & 6 and 16 students in K – 2 will be awarded a special Pizza lunch for selling the most chocolates.
  - Each box sold got the children's name put into a raffle. Prizes include a disco ball, keyboard, \$5 gift cards for Chapters.
  - The Top Sellers will get a \$25.00 Best Buy gift Card and a \$25.00 Chapter's gift Card.
  - Other prizes include administrator for the day, Principal for the day. Should be really fun!

**Adjourned:** 8:15pm