

St. Pat's Home and School Meeting **January 24th 2017 – Moved to Feb. 1st 2017**

Called to Order: 7.04pm

Present: Mimi Tabaczuk, Trina Pearson, Marie Cirelli, Nadia Cirelli, Tracy Witzke, Kuljinder Kaur, Donnalynn Rainey, Stephanie Davidson, Meloney Heagney, Melanie Moore

Regrets: Taedra Harris, Janice Tetrault, Donna Gibbons, Mr. Rabinovitch, Ms. Clark, Tara Mark

Accept minutes: Kuljinder Kaur & Trina Pearson

Accept Agenda: Donnalynn Rainey & Tracy Witzke

Welcome and Introductions

Report and announcements:

1. Administration – N/A
2. Staff - N/A
3. Governing Board – Have not had their first meeting of the year yet, so nothing to report.
4. Treasurer
 - We are still paying out for receipts received for food and gifts from the Christmas lunch / Santa Store. We should be done paying for that soon.
 - Pizza / Subway lunches have collected \$5594.00 this month. Huge increases as a lot of parents are taking advantage of the “remainder of the year” payment option. We should see less and less coming in if parents choose to pay this way, but in June it will balance out.
 - Got our cheque in from Funscript, which we use to pay and save on pizza.
 - Got in cheques from 2 more members.
 - Sent out a few more cheques to teachers from the convention. This should be the last of those cheques as well. For next year's allocations, we will probably reduce what we allocate. We will also ask that teachers return any receipts they wish to claim by a certain time.
 - New cheques for our account. More bank charges for bounced / returned cheques.. Going electronic will save us money next year.
 - If we don't use what we allocated for an event, that money just stays in our account.

Business arising from previous minutes:

1. Chocolate Fundraising; Committee leaders: Kuljinder & Tracy

- Met with the rep from Lamontagne, Marie-Claude. She was a huge help in getting us organized.
- We are trying a new approach this year. We are choosing 4 different product packages and they are printing us a coloured flyer to hand out! On the back will be our text stating what the proceeds are going to :
 - K – Gr. 4: Proceeds going back to our school
 - Grades 5 – 6 Proceeds going directly towards the trips planned for these grades as a huge form of fundraising for these grades. It should help them quite a bit.
- Looking to get the order forms printed and distributed by Feb. 20 2017. We should get the chocolates in for the week after spring break. This will give us 3 weeks to sell! Before Easter but after spring break. This is the best time.
- This year we are trying a very different approach. Parents must opt IN to sell chocolates, not out as we have usually done. So parents whom wish to sell must fill out & return the forms. If we do not receive a form, we will assume that parent does not wish to sell. There will be a donation only option as well. We will, of course, bring in a few extra cases. Not much, but just in case, we will have something extra. By going this route, we are not forcing parents and students to sell if they do not want to. We also think this will reduce the number of people we need to chase for payment or return of unsold product. We are excited to see if this pays off.
- Thinking of offering incentives to sell. Some ideas include so far;
 - Principal for a day
 - Administrator for a day
 - Teachers helper for a day
 - Pizza lunch for top sellers / class of top seller

2. Baby Sitting Course:

- The course went very well. It was offered Jan. 17-19 2017. 20 kids signed up.
- For next year, we might offer the Home Alone course as well. In order to offer the course, we need to have the manuals offered in French as well, so we will look into that for next year.
- The Home Alone course can be offered to grades 4 & 5, and then Baby Sitting offered to Grade 6's.

3. List of Teachers Requests:

- Once all the items were tallied up, we actually can give the teachers all of their requested items, but without the tax. If we add up what we have allocated for Resource (\$841.38) & Science (\$817.25), we have the total the teachers need. If they can cover the taxes, or if the school can cover the taxes, we can tell the teachers to order what they need and we can pay them back.
- At our regular Feb. meeting, we will allocate to move the money and vote on this issue.

4. Pizza / Subway Allocation:

- Motion: We motion that we allocate \$3100.00 / month to Pizza/Subway/ TCBY to make \$1500.00/month in profit. Motioned by: Kuljinder. Second by: Mimi. The vote was unanimous, motion granted.

5. Teacher Appreciation Week: Committee leader Donnalynn with Stacy & Sara;

- This will take place the week of Feb. 13-17 2017. We have \$600.00 allocated for this event.
- Ideas so far for the week include:
 - Baskets to be raffled off.
 - Yoga & aerobics class.
 - Manicures
 - Chocolate fountains with fruit, cotton candy machines
 - SAQ Baskets
- Nadia very kindly offered to make each teacher a cupcake!!
- We will come up with great events to offer our teachers – and just 2 weeks to go!

6. Grad Sweat Shirts:

- These were delivered to the grads the week before Christmas break. The grads had picked blue as their official colour. The kids are super happy to have them. We also came in \$300.00 under budget!!

7. St. Pat's Open House:

- The open house went really well, even through the snow storm!
- A huge thank you to all members who helped out & baked goods for the parents and kids coming through. Very much appreciated.

New business:

1. Carnival Week

- We sent our letter to Tim Horton's asking if they are willing to donate hot chocolate for the kids during outdoor activities. We have not heard back yet. We will purchase the Hot chocolate if Tim Horton's does not reply in time. \$300.00 in allocation.

2. Hair Donation:

- We do not have a date set as of yet for this event. We need to book a hairdresser who could come to the school.
- Would we perhaps look into doing Shave to Save one year? Different fundraiser but we could look into.
- The hair needs to be 8-12" to cut. We choose a different fundraiser to donate to each year.

3. Parental Volunteer for the Playground

- We need to find a parent who can look after having the playground developed. Donnalynn has volunteered to be our Playground Chair Person! Thank you Donnalynn!

Varia

- a) We need to get the form done and sent out for the Pride Wear Tuques!! We are thinking grey w/ pink and black w/ green as colour options. With a Pom-Pom? They would cost around \$10-12 each. Same price for adults and kids.
- b) Question by Meloney:
 - Committee Chairs need more parental volunteers, parents who are not in Home & School but who might like to help. How can we get more parents involved?
 - Maybe a second Home and School box in the school or a board where parents can see what is going on? That will work but only if the parents can actually enter the school. Maybe Mr. R can include Home & School in his emails?
 - At the beginning of each school year, maybe we could send out a sheet asking what parents like to volunteer for. Then, even if they are not members of Home & School, but we are short of volunteers, we know which parents we can contact and ask for help from?
 - Many parents go in through the daycare door, maybe we can put something there for them to see?
 - Maybe Home & School can start a newsletter and send it to all parents, not just members?

Adjourned: 8:05pm