

# St. Patrick Home and School Meeting

April 12, 2016

**Call to order:** 7:09

**Present:** Stephanie Davidson, Meloney Heagney, Sarah Williams, Jennifer Colantonio, Kristin Bigras, Jennifer Murphy, Kim McRae, Shannon Seary, Jennifer Taylor, Donnalynn Rainey, Melissa Proudlove, Melanie Rose, Lisa Gloutney

**Regrets:** Mimi Hamon, Michael Rabinovitch

**Accept April 12, 2016 agenda:** Sarah Williams, Jennifer Colantonio

**Accept March 15, 2015 minutes:** Lisa Gloutney, Meloney Heagney

**Welcome and Introductions:**

**Report and announcements:**

1. Administration - Mr. Rabinovitch
  - absent
2. Staff - Jennifer Murphy
  - introduced Kim McRae as alternate staff representative
3. Governing Board (GB) - Mike Besner
  - absent
4. Treasurer - Sarah Williams
  - summary of monies received and expenses incurred
  - April 2016 financial report attached

**Business arising from previous minutes:**

1. Spring fundraiser - March 7 - 24
  - as of April 12, 48 students have yet to return the money and/or unsold chocolate
2. Grade 4 vaccination - April 12
  - it went fine; a few students opted out
3. Comedy Night - April 15
  - alcohol permit has been obtained
  - \$20.00 ticket includes one drink and one door prize
  - Jennifer Murphy offered use of tea lights from teacher's lounge
  - some of the door prizes that have been donated: tickets to show at Place des Arts (courtesy of Bell Media and CJAD), family pass for Pincourt Pool, gift cards to: Coliseum, ZigZagZoo, Madison's, L'Étoile, WooHoo, John Abbott College Casgrain sports centre, La Popessa, Second Cup, hairdressing, Skytag, AppleCheeks diapers and accessories, manicure-pedicure, Comedy Nest, St. Patrick sweatshirt
  - Jennifer Murphy suggested asking Mary Vassilakis to have the daycare students help set up the tables and chairs in the gym
4. Locks of Love - May 9
  - hairdresser is scheduled
  - form was sent to parents
  - H&S looking into donating the hair to another organization
5. Spring dance - June 3
  - different themes were discussed, as was the possibility of asking the grade 6 students to animate
  - light rental is maximum \$15/light
  - Meloney Heagney has a strobe light, black light and smoke machine that could be used
  - Kim McRae offered to have her husband set up the equipment
  - admission will be \$3/person
  - Stephanie Davidson can have a playlist made (no charge)

**New business:**

1. Annual General Meeting (AGM) and awards banquet - April 30
  - \$25/person for AGM
  - \$55/person for banquet
  - \$75/person for both
  - Lisa Gloutney is attending
2. Daycare appreciation day - May 12
  - to be organized by Home & School volunteers
3. 2016-2017 H&S executives (President, Treasurer, Membership, Secretary)
  - a Secretary will be needed for 2016-2017 school year; Melanie Rose volunteered for the position; a vote may be required if someone else also shows interest prior to/during June 14 H&S meeting
  - a Co-Treasurer will be needed for 2016-2017 school year
4. Fundraising
  - Stephanie Davidson mentioned offering different options (e.g. catalogues, tea, cheese, bread, cookie dough) to fundraise, all of which have approximately the same profit margin
5. Buddy bench
  - wooden bench being sourced
6. Stephanie will ask Mr. Rabinovitch to contact Pincourt Fire Department to ask them about bringing a fire truck for the grade 6 students to take their picture (the truck was not available on Terry Fox Day due to maintenance)

**Adjourned:** 8:35pm

Monthly Financial Report					
April 2016					
Collections					
Non-Fundraising Events	IN	OUT	CURRENT	YTD	2015/2016 Allocations
Welcome back BBQ			\$0.00	\$1,006.66	\$1,200.00
K-Orientation/ Open House			\$0.00	\$0.00	\$50.00
Santa Store			\$0.00	-\$164.68	\$99.59
Christmas Lunch			\$0.00	-\$38.82	-\$319.57
Babysitting Course			\$0.00	\$0.00	
Carnival Week			\$0.00	-\$117.28	\$182.79
T.A.W.			\$0.00	\$452.30	\$800.00
Family Dance			\$0.00	\$0.00	\$600.00
School Play			\$0.00	\$0.00	
Locks of Love			\$0.00	\$0.00	\$50.00
Grade 4 Vaccinations			\$0.00	\$0.00	
Comedy Night		-\$86.00	-\$86.00	-\$86.00	\$3,000.00
Year End Wine and Cheese			\$0.00	\$0.00	\$50.00
<b>Total non-fundraising events</b>	<b>\$0.00</b>	<b>-\$86.00</b>	<b>-\$86.00</b>	<b>\$1,052.18</b>	
Fundraising					
Fundraising	IN	OUT	CURRENT	YTD	
Pizza/Sub/TCBY Days	\$3,476.45	\$2,198.71	\$1,277.74	\$7,777.98	
Edition Vaudreuil			\$0.00	\$154.56	
Lamontagne Catalogues			\$0.00	\$1,814.68	
Fundscrip			\$0.00	-\$11.74	
Grade 5&6 Movie Night	\$1,024.00	\$186.00	\$838.00	\$1,550.20	
Grade 5			\$250.00	\$250.00	
Scholastic			\$0.00	\$207.00	
Bake Sale			\$0.00	\$298.75	
Lamontagne Chocolates	\$14,837.45		\$14,837.45	\$14,837.45	
Domino's Cards			\$0.00	\$15.00	
Donations			\$0.00	\$0.00	
<b>Total fundraising events</b>	<b>\$19,337.90</b>	<b>\$2,384.71</b>	<b>\$17,203.19</b>	<b>\$26,893.88</b>	
Expenses					
Expenses			CURRENT	YTD	2015/2016 Allocations
Memberships 2015/2016	\$18.00	\$36.00	-\$18.00	-\$18.00	
Teacher's Convention			\$0.00	-\$898.21	\$351.79
Kindergarten Tees			\$0.00	\$0.00	\$400.00
School Play Tees			\$0.00	\$0.00	\$400.00
Grad Tees			\$0.00	\$800.00	\$0.00
Student Aid			\$0.00	-\$360.09	\$139.91
Wings to Fly			\$0.00	-\$275.00	\$0.00
QFHSA AGM			\$0.00	\$0.00	
Grade 5 Trip 2014/15			\$0.00	-\$1,329.01	
Take the Time kits			\$0.00	-\$1,100.00	\$0.00
Store - Clothing Supply	\$140.00		\$140.00	-\$1,066.43	\$1,300.00
H&S Administration/Supplies	\$86.00		\$86.00	-\$161.02	-\$61.02
Bank Charges/Interest		\$13.50	-\$13.50	-\$134.06	
<b>Total expenses</b>	<b>\$226.00</b>	<b>\$13.50</b>	<b>\$212.50</b>	<b>-\$4,523.82</b>	
<b>Net Surplus/Deficit</b>			<b>\$17,329.69</b>	<b>\$23,422.24</b>	

Bank accn't as per March 2016 Statement				<b>\$14,453.64</b>
Float				\$350.00
Petty Cash				\$1,000.00
<b>Allocations 2015/2016 Balance</b>	<b>\$8,243.49</b>			
<b>O/S Deposits</b>	<b>\$0.00</b>			
<b>O/S Cheques</b>				
229 Deppy Papandreau - T.C.	\$50.00			
272 Dominoes (Pizza March)	\$628.96			
274 S. Davidson - (Subway March)	\$66.44			
275 S. Williams (G5&6 movie)	\$186.00			
276 TCBY (Subway March)	\$233.50			
277 S. Williams (Subway Cards Feb, Mar, Apr)	\$1,800.00			
278 Subway (March)	\$24.75			
279 S. Davidson (Subway March)	\$74.02			
280 QFHSA (two members)	\$36.00			
	<b>\$3,099.67</b>			
<b>TOTAL (balanced funds)</b>	<b>\$4,460.48</b>			