

**St. Patrick Elementary School
Governing Board Meeting – Minutes
November 29th, 2016
(DECEMBER 2016 Meeting)**

Attendance

Members: Donnalynn Rainey, Niru Bhola, Nancy Leblanc, Carole McRae, David Patterson, Lorrie Pompeo, John Bateman, Mary Vassilakis, Ryan Getty, Marc Blanchard, and Anne Lanteigne.

Non-Members: Wayne Clifford (commissioner) and Michael Rabinovitch (principal).

Regrets: J. Taylor

Call to order 7:01 pm

Approval of Agenda Ryan Getty

Note: We need to add Marc Blanchard to the attendance of the November 2016 meeting

Approval of November minutes David Patterson and seconded by John David

Reports

Principal

- Lighting issues were fixed for parking area and daycare.
- Children’s Safety – How do we ensure the continued safety of the children on school grounds as well on the roadways during drop off and pick-up?
 - Principal has reached out to the Fire Department for their assistance.
 - Latches should be moved as high as possible on doorways.
 - Other safety concerns being addressed by the principal and his peers.
 - Staff and principal will continue following up on existing and new safety concerns.
- Dare to Care
 - For Grade 6 – Monday December 5th, all day event
 - For Grade 5 – Friday December 9th, morning only
 - Home & School asked the Governing Board to help pay for the Dare to Care program, since it doesn’t fall within the administrative guidelines of the Governing Board’s use of funds, the request was refused.
- Fusion Interviews
 - Fusion portal allows parents to see report cards on line.
 - Reviewing “Glitches” (nicknames, etc.)
 - Ensuring that all parents get emails.
 - 126 people have never gotten information.
 - Principal will send email on how to sign up.

Staff

- Teachers convention previous Thursday and Friday (Nov 24th and 25th).
- Home and School helped pay for the costs.
- Final stages on the 5th and 6th grade trips.
- Math Olympics – next Wednesday. Scope is fun, not school results.

Daycare

- Tubing “Les amis de la montagne” scheduled for February 3rd, 2017
 - Transportation via school bus.
 - \$8.00 activity - \$10.00 supervision - \$10.00 bus – Total of \$28.00
 - 1/10 ratio
- Salon de quille Darling scheduled for April 21st, 2017
 - \$10.00 Activity (includes hot dog, french fry and juice) - \$10.00 supervision - \$10.00 Busing – Total \$30.00
 - 8:30 am until 2 pm
 - 1/15 ratio
- Les Loisirs 3000 Inc. scheduled for May 19th (all day activity)
 - Swimming and gym day
 - CPR certified supervision
 - \$18.00 activity - \$10.00 supervision - \$8.00 bussing – Total cost of \$36.00
 - Charging parents \$30.00 – Daycare will cover difference

Approval of all 3 activities done simultaneously.

Motion to approve: Marc Blanchard

Second: Ryan Getty

Vote: Unanimously voted in

Commissioner’s report

Status quo – Request to scan report and add to minutes

Home & School

- Delivery for Lamontagne scheduled for December 14th, 2017.
- Scholastic fund raising went well.
- Christmas lunch schedule for December 20th will be in 3 sections.
- Santa store will have grade 6 participations for gift wrapping.
- Discussion of a school safety video – Miss Bhola working on it.
- Sureté du Québec and City of Pincourt arranged a meeting for safety on street.

New Business

Approval of Field Trips

- Kindergarten – Les contes géants to be held at St-Patrick's between 8 and 11:45 am.
 - The cost is \$7 per child.

- 6th grade Volleyball tournament.
 - Travel by bus to John Abbot on January 11th, 2017.
 - 3 adults to 30 students – 1/10 ratio.
 - Cost is \$20.00 per student.

Motion to approve: Donnalynn Rainey

Second: Marc Blanchard

Vote: Unanimously voted in

- Jump Rope for Heart fundraiser scheduled for February 14th, 2017.
 - Demo team to visit in January.
 - A percentage of the funds go to the school.
 - Fund raising through sponsorship.

Motion to approve: John Bateman

Second: Mary Vassilakis

Vote: Unanimously voted in

Budgets

- Daycare
 - The submitted budget was discussed.
 - Daycare collected about 85 to 90% of fees – hats off to Mary!
 - Numbers were reviewed to the board's satisfaction.

- School budget
 - Principal broke down the budget by line item and reviewed to the board's satisfaction.

Motion to approve Daycare Budget: John Bateman

Second: Ryan Getty

Vote: Unanimously voted in

Motion to approve Daycare Budget: Marc Blanchard

Second: Ryan Getty

Vote: Unanimously voted in

Governing Board Internal Rules

- The chair, not the secretary, ensures meeting materials and documents are distributed.
- Add to the treasurer – “in conjunction with the chair”.
- Chair term clause has been redefined.
- Change the minimum of meetings to 8 instead of 9.
- Other small changes in terminology were made.
- Changes will be made but voted on based on discussions and forecasted amendments.

Motion to approve: Donnalynn Rainey

Second: David Patterson

Vote: Unanimously voted in

Letters to E.P.C.A. – Looking for letters of support from GB

Decided to hold off until we get more information. Discuss at February 2017 GB meeting.

Varia

- Shortened day on December 23rd
 - School will end at 11:20 am. Buses out for 11:30 am
 - School will send message to all students.
 - Daycare will close at 4pm.
- No January meeting for GB – Resumes in February 2017.

Questions

Nil

Adjournment: 8:51 pm

Approved by: Nancy Leblanc

Second: Mary Vassilakis