

**St. Patrick Elementary School
Governing Board Meeting – Minutes
October 5, 2016**

Attendance

Members: Donnalynn Rainey, Niru Bholra, Nancy Leblanc, Carole McRae, David Patterson, Lorrie Pompeo, Jennifer Taylor, John Bateman, Mary Vassilakis, Ryan Getty, Marc Blanchard, and Anne Lanteigne.

Non-Members: Wayne Clifford (commissioner) and Michael Rabinovitch (principal).

Call to order 7:05 pm

Approval of Agenda Carol

Approval of September Minutes John David

Ratification of email votes (September 11 vote)

- Ultimate Frisbee for grade 6 students at Edgewater.
- Handball for grade 6 at Dorset.
- Upcoming daycare trip on October 7, pumpkin picking at Quinn's farm at a cost of \$25 per student (grades 1-6); \$10 for Kindergarten student who are staying in the school with an activity.

***DECISION:** St Patrick Elementary School Governing Board approves the ratification of the e-mail vote on September 11, 2016. Motioned by Ryan and Seconded by Carol. Vote in favour unanimous.*

Questions from Public Nil.

Reports

Principal

- Dare to Care program was in the school on October 4 and 5, with an assembly on the first day and the second day consisted of activities in smaller groups. Teachers will follow up with eight lessons and the representative will be back in December to target Grade 5 and 6.
- Terry Fox Run on September 29 at Edgewater Elementary: Was a successful event, two schools came together and collaborated on a great event. All went well and the staff and volunteers did a great job. Between the two schools, over \$8,000 was raised and the children ran over 3,400 km. The representative from the Terry Fox organization was impressed with event and the spirit of the day. Our school T-shirts looked great.
- The school play auditions have begun with Ms. Jen and several staff members.
- Other activities in the school are starting up, including the school choir, robotics club, and intramurals.

- Looking forward to a great and eventful October.
- The Buddy Bench was unveiled today at an assembly by Home and School. Well received by the students.
- The Interim Report Cards will be distributed on Monday, October 17.
- The morning drop off situation regarding outdoor safety is ongoing. Overall, most people are collaborating but some problems persist. There has been some police presence in the mornings.

Daycare

- Nothing new to report.
- Pumpkin picking field trip on October 7 at Quinn's Farm. Kindergarten children will be staying back at the school and will have a pumpkin activity.

Staff

- Starting to set up Gmail accounts for Cycle 2 and 3 students, there are approximately a dozen students who didn't receive approval.
- Math Olympics starting up for Grade 6 students. Training is ongoing and competition will be held in early December, location to be determined. Three staff members in this activity.

Home and School

- Home and School member not present.
- Jennifer presented an overview of the introductory meeting, parents introduced themselves, discussed the Fall fundraiser (catalogs), activity leads, Santa Store and Christmas Lunch. It was mentioned that more time would be needed for the lunch this year, given the increase in the number of students. Home and School will get in touch with Mary to that effect.

Parents Committee

- Nil

Commissioners Report

- Commissioner expressed his congratulations to new members on being elected and expressed his best wishes to all who are on Governing Board.
- See attached report.

Business Arising from previous Minutes

School crossing guard update

- Discussions are ongoing and players are still working to try and collaborate to increase safety, exploring possible options, including the possibility of a crossing guard.

New Business

Bill 105

- It is the new version of Bill 86, very similar. Nothing new yet but we will hear more about the Bill throughout the year.

Approval of Field Trips

- Cycle 2 to Centre Notre Dame de Fatima in Notre Dame de l'Ile Perrot, date TBD, full day of team building activities. 1:10 ratio, cost is \$25 including transportation.
- Cycle 1 to Labonte Farm on the morning of October 14 for apple picking. 1:6 ratio, cost is \$20 per child including transportation, snack, and entrance.
- Grades 4, 5, and 6 to Morgan Arboretum from 9 am – 1 pm for cross country run on October 18 (rain date October 20). 1:9 ratio, cost is \$18 and it is anticipated that approximately 90 students will participate.

***DECISION:** St Patrick Elementary School Governing Board approves the above field trips. Motioned by Marc and Seconded by John. Vote in favour unanimous.*

- Grade 6 students to MacDonald High School on November 10th for Veterans Day Ceremony. Connecting Grade 6s with community events in High School. No cost to parents, 1:10 ratio, 9.30am, to 11.30am
- Grades 5 and 6 Pointe a Calliere Museum and scavenger hunt @ Old Montreal. Activities split between grade 5 and 6. Train and metro to be used for transportation. Pupils to be at train station for 7.50am. 1:5 ratio, cost is \$19 and if just grade 5s go, cost goes to \$17.

***DECISION:** St Patrick Elementary School Governing Board approves the above field trips. Motioned by John and Seconded by Marc. Vote in favour unanimous.*

- Grade 5 trip to Quebec City on June 5 (7 am departure) and June 6 (9-10 pm return). Transportation by Coach bus. There are 86 students in Grade 5, however price is based on 75 students as per past years' experience. Trip will have 7 adults with a ratio of 1:11. Initial cost estimate is \$270 per student without fundraising, which could reduce the amount by \$50-\$100. Trip includes two days of activities, including the Citadel, Montmorency Falls, le Petit Champlain, Museum of Civilization, Aquarium, Village Valcartier waterslides, etc. As per letter to parents, payment plan will begin in November with four installments and fundraising ideas included in letter to parents.

***DECISION:** St Patrick Elementary School Governing Board approves the above field trip. Motioned by Carol and Seconded by Ryan. Vote in favour unanimous.*

Appointment of secretary and alternate for PC

- Jennifer will take minutes at all meetings.
- Ryan will be alternate for PC.

Approval of Emergency Preparedness Plan

- As put into place by the LBPSB years ago, the Emergency Preparedness Plan has been updated. It is a standard procedure for the school and has been updated for the year.

Approval of Anti Bullying Plan

- Plan came in through Bill 56, every school worked on it to develop it. The goal of the Plan is to prevent and stop all forms of bullying and violence targeting a student, a teacher or any other staff member. The Plan outlines the steps to take should bullying occur. There has been no change to the plan for the last three years, except for the dates. Staff also reviewed and didn't feel need to review.

***DECISION:** St. Patrick Elementary School Governing Board approves the above plans (Emergency Preparedness Plan and Anti Bullying Plan). Vote for both plans were Motioned by Marc and Seconded by Anne. Vote in favour unanimous.*

Varia Nil

Questions Nil

Adjournment 8:13 pm